



Ottawa Region Walleye League

Ottawa Region Walleye League • c/o W.H.(Bill) Bratt • 59 Tauvette Street • Ottawa, Ontario • K1B 3A2

ORGANIZATIONAL RULES & GUIDELINES

- The Club Executive will consist of a President, Vice-President, Secretary, Treasurer, Competition Captain, Conservation Captain and 2 Honorary Club Advisors.
- The club year end will be March 31st of each calendar year.
- The club's Annual General Meeting (AGM) will be held within 30 days of the club year end.
- The Club Executive will be elected each year at the AGM.
- Member dues are for the club year of April 1st to March 31st of each year, and are to be paid in full by March 20th for the following year.
- All candidates standing for Club Executive positions must have the following years membership paid in full, and all members voting for the Executive Team must also have following years dues paid in full.
- Any member who has not paid their dues in full by March 31st shall be deemed to be a 'non-member' as of April 1st and as such will have Club benefits suspended (including access to club discussion boards) until such time as renewal membership dues have been paid in full.
- Club competitions will not be scheduled or held during walleye opening weekend.

President's Duties

- The President will schedule, co-ordinate, and chair all club meetings.
- The President, along with the treasurer, will arrange and co-sign on any bank account requirements.

Vice President's Duties

- The Vice President will assist the President and other Club Executive members as required, and to take over the President duties when the President is absent.
- Vice President to also be OFAH Membership representative responsible for sending required membership documentation to OFAH and ensuring 100% of ORWL membership are also OFAH members to protect continuity of OFAH liability insurance.

Secretary's Duties

- The Secretary will maintain minutes of all club meetings and list all members in attendance.

Treasurer's Duties

- The Treasurer, along with the President, will arrange and co-sign on any bank account requirements.
- The Treasurer will receive and account for any and all club-generated funds.
- The Treasurer will provide an annual financial report at the AGM or when requested by the membership or Club Executive members.

Competition Captain's Duties

- The Competition Captain will maintain a record of all guest participation at competitions.



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- The Competition Captain will collect and tabulate all score cards, award competition prizes (if any), and keep original copies of score cards, together with cumulative totals for all club members.
- The Competition Captain will ensure all identified and eligible club guests receive a copy of club code of ethics and competition rules, as well as sign the required Member (Guest) Application.

Conservation Captain's Duties

- The Conservation Captain will pursue conservation opportunities and initiatives on behalf of the club.
- Conservation Captain to also be OFAH lottery representative and as such will control and administer ORWL sale of OFAH lottery tickets which are anticipated to be a prime source of funding for ORWL activities.

Club Guests

- Club guests will be allowed to participate in a maximum of three club competitions before being required to join the club on a formal basis.
- Guest participants must identify themselves to the Competition Captain. They will be given a copy of the club's code of ethics and competition rules, and must agree to follow them at all times by signing the Member (Guest) Application.

Members who own businesses

- It is the position of the ORWL that members who own a business in the fishing industry have joined the ORWL to express their support for the fishing industry, ethical fishing practices, catch and release, respect for others and fish conservation, all stated core values of the ORWL.
- Members who own their own business are welcome to post general information on the ORWL Message Board.
- Advertising lists of product and pricing will result on the post being removed. A message under the Events section saying that there is a sale or open house on a date and referencing the owners website for more details is acceptable. Advising club members of impending orders and offering to order members requirements if supplied by PM is also acceptable.
- Any business that supports the ORWL through a donation ie Event Sponsorship, preferred rates or similar contribution may be acknowledged by having their logo placed in the supporter's area on the club website <http://www.orwl.ca> the logo will be linked to the business website where applicable.
- Any member who owns a business where there may be an opportunity to promote the ORWL should contact the Club President who will discuss the venture with the Club Exec and render a decision.